



Information Station/Gorsaf Wybodaeth
Old Station Building/Adeiliad yr Hen Gorsaf
Queensway
Newport/Casnewydd
South Wales/De Cymru
NP20 4AX

**Application by
Charitable Organisation (Trustees of)
For Mandatory Relief From National
Non-Domestic Rates
(Local Government Finance Act 1988 (Section 43(6)))**

SECTION A - DETAILS OF ORGANISATION

<p><i>1(a)</i> Name /title of organisation.</p> <p><i>(b)</i> Name and address of Secretary or person responsible to whom future correspondence may be addressed.</p> <p>Telephone number in case of query.</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>2 Charity Commission Reg. No.</p> <p>Date of registration.</p>	<p>.....</p> <p>.....</p>
<p>3 If not registered, has an application been made for registration under the provisions of the Charities Act 1960?</p>	<p>YES <input type="checkbox"/> NO <input type="checkbox"/></p>
<p>4 If it is claimed that the organisation is a charity but that registration is not necessary, please state why the charity is exempted or excepted from registration.</p>	<p>.....</p> <p>.....</p> <p>.....</p>
<p>5 Is it recognised as a charity for tax purposes?</p>	<p>YES <input type="checkbox"/> NO <input type="checkbox"/></p>

SECTION B - DETAILS OF PREMISES

<p>1 Address of premises for which relief is sought.</p>	<p>.....</p> <p>.....</p> <p>.....</p>
<p>2 Description of premises (i.e. shop, office, workshop, etc).</p>	<p>.....</p> <p>.....</p> <p>.....</p>

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SECTION B - DETAILS OF PREMISES (Cont...)

<p>3 a) Purposes for which premises are used.</p> <p>b) If premises are used as a charity shop, are the goods sold wholly or mainly donated to the charity?</p> <p>c) Are the proceeds of sale, after expenses, applied for the purposes of the charity?</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p>
<p>4 Status of occupation (i.e. leased, owned, rented, vacant).</p>	<p>.....</p> <p>.....</p> <p>.....</p>
<p>5 If vacant please state:</p> <p>a) Whether your organisation was the last occupier of the premises.</p> <p>b) Whether your organisation intends to be the next occupier of the premises.</p> <p>c) Date that the property became vacant.</p>	<p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>.....</p>

I certify that to the best of my knowledge and belief the foregoing statements are correct

Name(block capitals) Signature

Capacity in which signed Date

GUIDANCE NOTES

Section 43(6) Mandatory Relief applies:

Where the ratepayer is a charity or trustees for a charity and the hereditament is WHOLLY or MAINLY used for charitable purposes (whether of that charity or of that and other charities).

(A hereditament is a building or other premises).

Applicants must supply, in support of their application:

- a) A copy of the Trust Deed or other relevant documentation (i.e. a print of the written constitution or rule book).
- b) A statement giving full details of the activities and work carried out at the premises.

IF YOU ALSO WISH TO APPLY FOR DISCRETIONARY RATE RELIEF OVER AND ABOVE THE MANDATORY RELIEF, YOU MUST SUBMIT AN ADDITIONAL WRITTEN STATEMENT IN SUPPORT OF YOUR APPLICATION.